



BUCHANAN COUNTY COMMISSION

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Ron Hook
Western District Commissioner

Scott Nelson
Presiding Commissioner

Scott Burnham
Easter District Commissioner

Meeting Minutes Wednesday, June 21, 2023, at 9:05 am

In attendance were Commissioner Scott Burnham, Acting Presiding Commissioner Ron Hook, and Administrative Coordinator Amy Kendall

Acting Presiding Commissioner Hook called the meeting to order.

Meeting Agenda

Acting Presiding Commissioner Hook made a motion to approve today's agenda. Commissioner Burnham seconded the motion.

Meeting Minutes

Acting Presiding Commissioner Hook made a motion to approve meeting minutes for Wednesday, June 14, 2023. Commissioner Burnham seconded the motion.

Business

Presiding Commissioner Scott Nelson is absent from today's meeting.

Codes Enforcer Ryan Pummell came to the meeting to meet with Heritage Homes. There was a misunderstanding on the time of the meeting. A new meeting was rescheduled for Friday, June 23, 2023. Ryan left the meeting at 9:30 am.

Court orders to transfer funds were presented and approved by Acting Presiding Commissioner Hook and Commissioner Burnham.

Court orders to void checks were presented and approved by Acting Presiding Commissioner Hook and Commissioner Burnham.

A court order re-appointing 2 members to the Industrial Development Authority was presented and approved by Commissioner Burnham and Acting Presiding Commissioner Hook.

A court order authorizing Acting Presiding Commissioner Hook to sign the Cooperative Agreement to provide fire protection between the City of St. Joseph, Maxwell Heights Fire Protection District and Buchanan County was presented and approved by Acting Presiding Commissioner Hook and Commissioner Burnham.

Adjourn

With no further official business on the agenda Acting Presiding Commissioner Hook made a motion to adjourn to any unofficial business that may develop during the day. Commissioner Burnham seconded the motion. All are in favor of adjourning. The meeting ended at 9:38 a.m.

Discuss Change Order at Buchanan County Academy for HVAC

June 21, 2023, at 11:00 am

Attendance: Purchasing Agent Kim Hartman, Commissioner Scott Burnham, Acting Presiding Commissioner Ron Hook, Administrative Coordinator Amy Kendall, Randy Schultz, and Chris Herner

A discussion took place with updates on the HVAC project. The inspector did send a notice that everything is good. Christ Herner advised the HVAC has been running the last few weeks and have not had any calls or complaints. Commissioner Burnham and Commissioner Hook stated they are good with the change order amount and approved payment of \$37,524.32 less the work the Western District team did on external boxes which cost \$7311.29. The deduction of \$7311.29 will show off HVAC not electrical. Purchasing Agent advised Acting Presiding Commissioner Hook she will request a transfer from The Academy to the Western district; that will be done internally.

Picket Road Work Session at City Hall

June 21, 2023, at 4:45 pm

Commissioner Hook, Presiding Commissioner Nelson, Commissioner Burnham and County Attorney Josh Backman attended the Picket Road work session at City Hall.